

**Twin Valley Community Local S.D.**  
**Regular Board Meeting Summary Report**  
**Monday, February 25, 2013**

**I. OPENING:**

A. Call to Order

B. Roll Call

Be    Co    Gl    Pe    Ma   

C. Pledge of Allegiance

D. Invocation: by Mr. Glander

E. District Mission Statement: by Mr. Beneke

*“The Mission of the Twin Valley Community Local School District is to provide a safe learning environment where all children are challenged to achieve their maximum potential based on individual needs and abilities, utilizing a team effort among parents, educators, staff and community.”*

F. Adoption of Agenda:     Approved

Recommend that the February 25, 2013 Regular Board Meeting Agenda be approved.

**II. APPROVAL OF MINUTES:** Approved

Recommend that the Minutes of the January 14, 2012 Organizational and Regular Business meetings be approved.

**III. RECOGNITION OF PUBLIC – AGENDA ITEMS ONLY:**

Public may address the Board:

A. Debi Carson – Personnel Concern regarding the issuing of contract for Mr. Lee Myers.

Many others offer opinions on this matter.

One person commented about the new drop off and pick routine for the elementary. Mrs. Holly commented it took 12 minutes to load students today at dismissal.

**IV. ADMINISTRATIVE REPORTS**

A. Mrs. Kathy Poor – Director of Food Service

Dr. Moore review Mrs. Poor’s report due to her absence for family health care concerns.

B. Mr. Lee Myers – Maintenance/Transportation Supervisor

Review new bus routine for elementary drop off and pick up, maintenance and repairs and highlighted a report on bus safety and its connection to the health and wellness of students. Information was presented on alternative fuels for buses. Fire inspection report

**Twin Valley Community Local S.D.**  
**Regular Board Meeting Summary Report**  
**Monday, February 25, 2013**

has been shared with staff members. Mr. Beneke asked about roof leaks and Mr. Myers stated he has contacted the roofing contractor. Mr. Glander asked about Waibel plumbing work on hot water supply concerns to high school wing (old elementary).

C. Mr. Scott Cottingim – 7-12, Principal

Reviewed information about winter sports awards programs, OGT testing begins mid-March and will modify the high school schedule.

D. Ms. Patti Holly – K-6, Principal

Reviewed Right to Read week theme of “Buckeneers”, achievement testing and using the reports, professional development activities for teachers, and student recognitions

E. Dr. Marvin Horton – Director of Pupil Services

Reported on ESL and cognitively impaired student testing, and IEP process and content composition.

F. Mr. Derrick Myers – Technology Coordinator

Reviewed professional development for teachers on technology implementation in the classroom, upgrades to IT infrastructure, and sign-up for educational support internet survey.

**V. BOARD MEMBER COMMENTS**

Executive Session was called at 8:10 p.m.

For the purpose of personnel concerns.

Out of Executive Session at 8:30 p.m.

Mr. Beneke asked the R-H

**VI. DISCUSSION/INFORMATION ITEMS**

A. Budget Balancing Plan

Dr. Moore reviewed a power point slide presentation reviewing the past, present and future budget factors and the need for additional revenue.

**VII. BOARD MEMBER REPORTS**

A. Mr. Beneke, Legislative Liaison

**Twin Valley Community Local S.D.  
Regular Board Meeting Summary Report  
Monday, February 25, 2013**

- B. Mr. Glander, Student Achievement Liaison
- C. Mr. Cooper, District Athletic Council Liaison

**VIII. TREASURER'S REPORT Approved**

A. Financial Reports

Recommend motion to approve Financial Reports as submitted.

B. Payment of Bills

Recommend motion to approve payment of bills as submitted.

C. Appropriation Modifications

Recommend motion to increase Appropriations in the following accounts:

Increase Fund 200 by \$30,000.00

Increase Fund 451 by \$5,400.00

Increase Fund 018 by \$4,000.00

Increase Fund 012 by \$475.58

Increase Fund 007 by \$50.00

D. Tax Rates and Tax Budget

Recommend approving the District Tax Rates and Tax Budget from the Preble County Auditor. [Exhibit A]

**IX. OLD BUSINESS:**

None at this time.

**X. NEW BUSINESS: Approved**

A. AED Procedure and Program

Recommend the board approve the TVCLSD AED Procedure and Program document. [EXHIBIT B]

B. Budget Reduction

Recommend the board approve to cut \$550,000.00 from the FY 14 General Fund budget.

C. OSBA Annual Membership

Approve membership in the Ohio School Boards Association for 2013. The total cost is \$3,704.00. This includes receiving the School Management News and the OSBA Briefcase.

**All employment items were approved under the consent calendar format.**

**Employment – Certified**

**Twin Valley Community Local S.D.**  
**Regular Board Meeting Summary Report**  
**Monday, February 25, 2013**

A. Administrative Reduction in Force

Recommend the board approve to suspend the contract, due to financial hardship, of Dr. Eva Howard, effective the end of the contract year July 31, 2013.

B. Treasurers Conference

Recommend the board approve Rachel Tait's attendance at the OASBO Annual Workshop conference in Columbus, OH, April 23 – April 26, 2013.

C. Secondary Principal Contract

Recommend the board approve a three (3) year contract for Scott Cottingim to succeed the current contract, which ends July 31, 2014, for the 2014 – 2015, 2015 – 2016 and 2016 – 2017 school years.

D. Elementary Principal Contract

Recommend the board approve a three (3) year contract for Patti Holly to succeed the current contract, which ends July 31, 2014, for the 2014 – 2015, 2015 – 2016 and 2016 – 2017 school years.

E. Maintenance/Transportation Supervisor Contract

Recommend the board approve a two (2) year contract for Lee Myers to succeed the current contract, which ends July 31, 2013, for the 2013 – 2014 and 2014 – 2015 school years.

F. Secondary Principal Contract Addendum

Recommend the board approve the addition of ten (10) vacation days with the ability to redeem up to ten (10) days at the current per diem rate for Scott Cottingim's current and successor contracts.

G. Elementary Principal Contract Addendum

Recommend the board approve the addition of ten (10) vacation days with the ability to redeem up to five (5) days at the current per diem rate for Patti Holly's current and successor contracts.

H. Treasurer Contract

Recommend the board approve a three (3) year contract for Rachel Tait to succeed the current contract, which ends July 31, 2014, for the 2014 – 2015, 2015 – 2016 and 2016 – 2017 school years.

I. Treasurer Contract Addendum

Recommend the board approve the addition of five (5) vacation days per year and pay for the Treasurer's membership and participation in the American Institute of CPAs and Association of Government Accountants for Rachel Tait's current and successor contracts.

J. Assistant Treasurer Contract

**Twin Valley Community Local S.D.**  
**Regular Board Meeting Summary Report**  
**Monday, February 25, 2013**

Recommend the board approve the 5-year, Assistant Treasurer Contract for Paula Durkle retroactive to August 1, 2011 through July 31, 2016 as written

**K. CBI Conference**

Recommend the board approve Robin Judd's attendance at the Career Based Intervention Conference Dublin, OH, April 28 – April 29, 2013.

**L. Leave of Absence**

Recommend the Board approve the Leave of Absence for Diana J. Cain, Elementary Intervention Specialist, effective for the 2013-2014 school year.

**M. Teacher Resignation**

Recommend the Board accept the resignation of Gloria Dell, Third Grade Teacher, for the purpose of retirement, effective last day of 2012-2013 school year. [EXHIBIT C]

**Employment – Classified**

**A. Retirement of Educational Aide**

Recommend the board accept the resignation in lieu of retirement of educational aide, Mary Anne Caudill, effective the end of the 2012 – 2013 school year. [EXHIBIT D]

**B. Unpaid Medical Leave**

Recommend the Board approve unpaid medical leave for Kim Tabor from February 18, 2013 through March 25, 2013, or the date her medical providers releases her to return to work, whichever occurs first.

**XI. RECOGNITION OF PUBLIC – PUBLIC COMMENTS**

Cathy Landwehr gave a report on upcoming M.S. and H.S. band activities and Disney fund raising.

**XII. EXECUTIVE SESSION (If needed)**

If required, resolution will contain specific language regarding the purpose pertaining to the requirements of ORC 121.22 (G).

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Beneke \_\_\_\_ Cooper \_\_\_\_ Glander \_\_\_\_ Pemberton \_\_\_\_ Maggard \_\_\_\_

Time In: \_\_\_\_\_ P.M.

Time Out: \_\_\_\_\_ P.M.

**Twin Valley Community Local S.D.**  
**Regular Board Meeting Summary Report**  
**Monday, February 25, 2013**

**XIII. ADJOURNMENT**

Recommend that the meeting be adjourned. 9:15 p.m.

Next Regular Meeting: March 25, 2013 at 7:30 PM in the Media Center

